

LA PLATA ELECTRIC ASSOCIATION, INC.  
Policy Committee Minutes of Meeting  
Thursday, February 13, 2020  
Durango, Colorado

**CALL TO ORDER**

The Policy Committee of the La Plata Electric Association Board of Directors was held Thursday, February 13, 2020 at the headquarters building in Durango, Colorado. Committee Chairman Unger called the meeting to order at 9:02 a.m. The following Committee members were in attendance:

**COMMITTEE MEMBERS:**

Guinn Unger, Chairman  
Kohler McInnis  
Kirsten Skeeahan  
Jessica Matlock, CEO  
Nadine Ontiveros, Interim VP of People and Culture

**LPEA STAFF**

Charis Charistopoulos, EA  
Shay Denning, LPEA General Counsel

**EXCUSED ABSENCE:** None

**GUESTS:** Holly Metzler

**APPROVAL OF AGENDA**

Committee Chairman Unger addressed the February 13, 2020 Policy Committee meeting agenda.

**Motion:** Committee Member McInnis moved to approve the February 13, 2020 Policy Committee meeting agenda as presented. Motion seconded and carried without dissent.

**APPROVAL OF MINUTES**

Committee Chairman Unger addressed the November 5, 2019 Policy Committee meeting minutes.

**Motion:** Committee Member McInnis moved to approve the November 5, 2019 Policy Committee meeting minutes as presented. Motion seconded and carried without dissent.

### **COMMITTEE DISCUSSION AND POSSIBLE ACTION**

Committee Chairman Unger discussed the intent of the Policy Committee, which is to review all cooperative policies annually and present recommended policy revisions to the board of directors for further guidance or approval.

**REVIEW BOARD POLICY 119 STATEMENT OF FUNCTIONS FOR COOPERATIVE ATTORNEY** – Attorney Denning and committee members discussed the policy and gave input for revisions. There was consensus among the committee to refer revised Policy 119 to the board of directors for further guidance.

Discussion ensued on reviewing policies in light of clarity and avoiding specificity.

**Motion:** Committee member Skeehan moved to recommend, in terms of direction, looking at all policies in light of avoiding excess specificity. Motion seconded and carried without dissent.

**REVIEW BOARD POLICY 205 ALLOCATION AND RETIREMENT OF PATRONAGE CAPITAL** – Attorney Denning and committee members discussed the policy and gave input for revisions. Attorney Denning will consolidate the proposed policy revisions. There was consensus among the committee to recommend revised Policy 205 to the board of directors for approval.

**REVIEW BOARD POLICY 215 AMI OPT-OUT PROGRAM** – Attorney Denning and committee members discussed the policy and gave input for revisions. Attorney Denning will consolidate the proposed policy revisions. There was consensus among the committee to recommend revised Policy 215 to the board of directors for approval.

**REVIEW BOARD POLICY 112 DRAFT AND PROPOSED BYLAWS CHANGES** – Attorney Denning and committee members discussed the policy and gave input for revisions. Attorney Denning will consolidate the proposed policy revisions and staff will provide revisions to the petition form. There was consensus among the committee to recommend revised Policy 112 to the board of directors for approval.

**NEW BOARD POLICY 000 DIRECTOR RECALL** – Attorney Denning and committee members discussed drafting a policy that is consistent with the bylaws and follows Policy 112 to ensure that petitions are consistent. Attorney Denning will provide a revised draft policy for consideration at the next Policy Committee meeting.

**NEW BOARD POLICY 111 MEETINGS OF THE BOARD OF DIRECTORS** – Due to time constraints, this policy will be addressed at the subsequent Policy Committee meeting.

**REVIEW BOARD POLICY 214 RATE POLICY** – Due to time constraints, this policy will be addressed at the subsequent Policy Committee meeting.

**REVIEW BOARD POLICY 304 ON-BILL FINANCING FOR ENERGY EFFICIENCY AND BENEFICIAL ELECTRIFICATION** – Due to time constraints, this policy will be addressed at the subsequent Policy Committee meeting.

**REVIEW BOARD POLICY 415 SEXUAL HARASSMENT** – Due to time constraints, this policy will be addressed at the subsequent Policy Committee meeting.

**DEVELOP SCHEDULE FOR REVIEW AND UPDATE OF ALL BOARD POLICIES**

Due to time constraints, this item will be addressed at the subsequent Policy Committee meeting.

**FUTURE MEETING SCHEDULE**

Committee Chairman Unger advised that the next committee meeting will take place after the May 16 LPEA Annual Meeting of the Members.

**ATTORNEY UPDATE**

Attorney Denning advised that an update was not necessary at this time.

**EXECUTIVE SESSION AS NEEDED**

An executive session discussion did not take place.

There being no further business, the Policy Committee of the La Plata Electric Association, Board of Directors meeting adjourned at 11:25 a.m.

Recorded by C.E. Charistopoulos, and approved by:

  
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Dan Huntington, Committee Chairman

Note: Dan Huntington was appointed Chairman on August 17, 2020. The committee consists of Dan Huntington, Sue McWilliams, Jack Turner (resignation effective September 16, 2020), CEO Matlock, and VP Ontiveros.